

Fee Paid _____

Application # _____

CORNWALL INLAND WETLANDS AND WATER COURSES AGENCY

APPLICATION TO CARRY OUT A REGULATED ACTIVITY

Please submit application by noon on the last Wednesday of the month. Use black Ink, please

Owner/Applicant Information

Owner of Record

Applicant, if different

Name _____

Name _____

Address _____

Address _____

_____ Tel. _____

_____ Tel. _____

Signature _____

Signature _____

If the owner is not the applicant, the property owner must either sign this application or submit written consent to the proposed activity.

Applicant's interest in the land (Owner, Lessee, Licensee, etc.): _____

Geographical location of the property which will be affected by the proposed activity, including a description of the land in sufficient detail to allow identification of the property on the Inland Wetland and Water Courses Map. (Attach appropriate section of Soil Survey Map with boundary of area of proposed activity shown.)

Note: Property boundaries must be shown with names of abutting owners.

Total Acreage: _____

Purpose and description of the proposed activity. (Provide detailed information necessary to process this application.)

Purpose and Description (Continued): _____

Site Plan: Submit sketch drawn approximately to scale with north arrow and dimensions, showing location on property of area of proposed activity. Property boundaries must also be given.

Names of all adjacent property owners: _____

Alternatives: Please list alternatives to regulated activity, and state why they are not feasible. These alternatives should also be indicated on the site plan.

I warrant the truth of all statements contained in this application and the supporting documents to the best of my knowledge and belief.

Date: _____ Signature of Applicant: _____

Office Use Only

This form received by the Agency on _____

By _____

Supporting documents completed and received on _____

By _____

APPROVED ON _____ DISAPPROVED ON _____

For the Agency _____

CORNWALL INLAND WETLANDS AND WATERCOURSES AGENCY INSTRUCTIONS FOR WETLANDS APPLICANTS

Please read the instructions carefully before filling out the application, as they will increase your chances of getting through the process in one meeting. The Zoning Clerk will be happy to answer questions if you need further help. Office hours are Wednesdays from 9-12 and 1-4, and the telephone number is 672-4957.

Applications and supporting documents must be submitted to the Town Office by NOON on the last Wednesday of the month in order to be considered at the regular meeting of the Agency held on the first Tuesday of each month. An application is complete only when all information and documents have been received.

DETERMINATION OF PERMITTED USES

Certain uses, like farm ponds or no-impact uses, are permitted by right, though they are still subject to conditions of oversight by the Agency. You should check the Regulations, Sections 2.6, 2.7, 4.1.a, 4.1.d to see whether your activity qualifies. If so, please submit enough information about the no-impact activity or the farming operation to permit the Agency to decide whether your proposal fits the description. In any case, you will be asked to make a site plan and to describe the construction procedures and the means taken to avoid erosion and sedimentation.

PROPERTY IDENTIFICATION

The Clerk will give you a section of the soils map so that you can indicate property lines and the location of the proposed activity. If there is a question concerning the precise location of the wetland boundary and its relationship to the proposed activity, you may want to hire a soil scientist to delineate soils in the field and on a map. Even if you are trying to establish that your activity is not going to have a wetlands impact, it is best to present this information in the form of an application, so that the Agency can proceed efficiently if it is found that a permit is required.

ACTIVITY DESCRIPTION

This question first asks you to give the purpose of the activity, and then to describe it. The more information you give, the easier it is for the Agency to arrive at a decision on the application. The information should include whatever is pertinent from the following list:

- detailed plans and timetable for any construction;
- what material to be removed, how much and where deposited;
- drainage measures to be undertaken; size and length of any new culverts;
- description of any diversion or obstruction of a watercourse;
- cross section and design for any pond or dam;
- measures to be taken to prevent erosion, sedimentation or other pollution;

SITE PLAN/PROPERTY LOCATION

The site plan submitted should be on regular letter-sized paper, to enable it to be xeroxed and circulated to members. Larger maps and plans may be submitted or brought to the meeting to provide extra detail, but should not be submitted in place of this one page drawing required. The sketch should include the location and boundaries of the property, including the location and specifications of any construction to be carried out in the wetland or watercourse. The plan should be sufficient to guide Agency members to the land, to find the site and gauge the extent of the proposed activity.

ALTERNATIVES

State statutes require that applicants consider every alternative when proposing an activity which will have impact on wetlands and watercourses. These alternatives should be diagrammed on the site plan and an explanation given on the application to show why they are not feasible.

Revised October 1992